



# VARMS INCIDENT REPORT FORM 2/3/2019

Victorian Association of Radio Model Soaring, George St, Wantirna Sth VIC 3152 mob: 0417536389  
[secretary@varms.org.au](mailto:secretary@varms.org.au) The issue of this form is not an admission of liability and is issued without prejudice

PLEASE USE CAPITAL LETTERS AND THE GUIDANCE BELOW ON HOW TO COMPLETE THIS FORM

Name of VARMS member involved.....Tel.....

1. Details of incident: Date ..... Time .....

2. Where did it happen? .....

3. What happened and how did it happen? .....

.....

.....

4. Have you received any indication that a Claim will be made upon you? .....

5. a) Was the incident reported to Police? .....

b) Name of Officer .....Police Station notified .....

6. Witnesses

Name ..... Tel.....

Name .....Tel.....

7. If damage caused to property:

a) Property owner's name .....Tel.....

b) Description of property damaged .....

c) Nature of damage .....

d) Estimated Cost \$ .....

8 Injury/harm/abuse/harrassment to persons

Name ..... Age .....

Address:.....Tele:.....

Nature of injury/harm/abuse/harrassment .....

.....

.....

ALL COMMUNICATIONS RECEIVED FROM PARTIES IN THIS OCCURRENCE OR THEIR REPRESENTATIVES SHOULD BE IMMEDIATELY FORWARDED TO THE COMPANY UNANSWERED. DO NOT ADMIT LIABILITY NOR REVEAL TO THE THIRD PARTY THAT YOU ARE INSURED.

I/we hereby declare and warrant that the foregoing particulars are true.

Name:.....Signature.....

Position..... Date.....

Name:.....Signature.....

Position..... Date.....

This VARMS Form (Feb 2019) based on © Form No. MAAA010 06/10/2008.  
Please use space below to provide further information etc

**Filling out and submitting this Form**

Please use this form to report any incident or event that caused (or could have caused ie a 'near miss') injury, harm, abuse, harassment, property damage or other adverse outcomes including:

- Any actual or possible injury, harm, abuse or harassment of any persons
- Any incident that causes any damage to property, models or equipment (including single model incidents)
- Any landing that is outside the confines of the nominated field boundaries, even if it did not cause damage.
- Any flight path too close to people or property.
- Any dangerous, reckless or out of control flying
- Loss of control, for any reason, which causes a breach of any Club Rules or Operating Disciplines.

Incidents also include events at the field not directly involving flying or aircraft and any other adverse events or outcomes

In addition to completing and submitting this Form the President or Secretary should be contacted ASAP when a serious incident occurs.

Please hand the completed form to the Secretary or President or put it in the mail box at the clubrooms  
This form is available from the VARMS website: VARMS.org.au -> VARMS -> VARMS Rules and SOP  
-> Incident Report Form